

Guideline Development Panel (GDP) & Evidence Synthesis Team (EST) Conflict of Interest (COI) declaration and management policy

Declaration

- Use latest version of EASD GDP/EST COI forms.
- Forms to be collected by EASD office upon establishment of GDP/EST and annually thereafter.
- Timeframe of declaration: 24 months prior to appointment until completion of appointment.
- Declare all COIs, personal or institutional, financial or non-financial, regardless of whether they are relevant to the particular topic.

Management

- COI forms of GDP chairpersons will be assessed by GOC co-chairs prior to confirmation of their appointment, and by another GOC member if necessary.
- COI forms of other GDP members will be assessed by GOC and GDP chairpersons prior to confirmation of their appointment.
- COI forms of EST members will be assessed by GOC and GDP chairpersons prior to confirmation of their appointment.
- In case of split vote, a final decision will be met based on GOC chairpersons' vote.
- Stocks/shares, employment, ownership, or holding patents in a relevant company exclude one from participating in the respective GDP or EST.
- Significant COI: receiving overall > 10,000 €/year or being PI in an industry-sponsored trial relevant to the specific topic.
- GDP Chairpersons: at least one of two should NOT have significant COIs relevant to the specific topic.
- GDP/EST plenary: $\geq 50\%$ of the members should NOT have significant COIs relevant to the specific topic.
- Voting rules in GDP: Members with significant COI for specific recommendation should abstain from voting for respective recommendation.